



Order No: 08 of 2022
Dated: 08 - 04 -2022

Subject: Creation of Internal Quality Assurance Cell (IQAC).

Internal Quality Assurance Cell (IQAC) of the following members under the chairmanship of the undersigned is hereby created with the objective to:

- Develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution
- Promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

S.No	Name of the Faculty/Member	Designation
1	Ashaq Nabi Butt, Principal	Chairperson
2	Bashir Ahmad Khan , S.O	Member
3	Verinder Kumar , Demonstrator	Member
4	Azeem Javed, Demonstrator	Member
5	Waseem Akram , Sr. Workshop Instructor	Member
6	Sanjeevan Singh , Sr.Workshop Instructor	Member

Functions of the IQAC:

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;

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- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

Principal

Govt. Polytechnic College,
Doda, J&K

No: GPD/F-93/188

Date: 08-04-2022

Copy to:

1. Committee officers for information and compliance.
2. Notice Board for information of students and all office bearers.